



TALENT TREE
INCORPORATED

June 7, 1990

To whom it may concern:

David Mullaney worked as a word processor through this personnel service until March of this year. I am very pleased to tell you that his sense of responsibility, intelligence, and skills proved him to be an outstanding employee. Many of the firms with which we have contracts requested David to return when subsequent needs called for temporary personnel.

David began to work with this company in July of 1988 (when the office was called Goodfriend Temporary Personnel) as a receptionist and clerk/typist in Washington, DC. After having established himself as a reliable member of our staff, he advanced to the position of word processor. His long term assignments at a well-known banking institution, a leading international communications corporation, and a mass transit company resulted in a renewed sense of confidence on behalf of those office managers toward our services.

David's completion of daily tasks was surpassed on occasion by his help in hardware installation and software upgrades. He worked with his supervisors to meet their needs by adopting WordPerfect 5.0 and the AlphaJet cartridge to deliver more powerful presentations. He was able to create flow charts of organizational structure from WordPerfect's graphics as no one else had known how to do. He took sole responsibility for his Manager's international electronic mail. Also, on short term assignments he learned to use various machines and software programs quickly, satisfying the immediate needs of client offices.

Talent Tree will miss David's sense of humor as well as his dependability, but we wish him success wherever he goes. I personally recommend him to any employer who is looking for someone capable and trustworthy.

Sincerely,

Lisa Rivas
Area Operations Manager

7799 LEESBURG PIKE • SUITE 101-SOUTH • TYSONS CORNER VIRGINIA 22043 • 703/847-5677

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